

Position: Waiter

Responsibilities:

- Provide excellent customer services that promote satisfaction
- Greet customers and present menu
- Make recommendations or share additional information upon request
- Take and serve food/drinks orders and up-sell any additional products
- Making sure that glassware and cutlery are spotlessly clean
- Arrange tables setting and maintain tables clean and tidy
- Check products for quality and correct any problems that prevent customers from enjoying their meal/drink
- Deliver checks and collect payment or have the tickets signed as the case may be
- Cooperate with all serving and kitchen staff
- Follow all relevant health and safety rules/ regulations and all customer service guidelines
- Perform any other duties that may be assigned by the supervisor

Requirements:

- Proven work experience as waiter/waitress
- Knowledge of English language
- Ability to develop constructive working and interpersonal relationship with colleagues and customers
- Problem solving and decision making skills
- Service orientation and organizational skills
- Hand on experience with cash register and any ordering informational system
- Active listening and effective communication competences
- Good physical condition
- High school diploma; food safety training will be considered a plus

Position: Bartender

Responsibilities:

- To serve beverages and/or food to the guests in a friendly, courteous and timely manner, resulting in guest satisfaction. Also,
- Takes orders and prepares drinks according to the standards of the hotel.
- Knowledge of all drinks served and cocktails that are on the menu of the hotel.
- Must know all recipes and measurements used for every drink. Makes sure that all drinks are served according to the correct recipe with the correct quantities and decoration.
- Must always be ready to answer to any question that a guest has concerning the drinks served in our menu.
- Makes sure that the bar is fully equipped with all drinks, glasses, and all elements used for the smooth operation of the bar.
- Must always keep the bar area clean and tidy and the sitting area of the bar.
- Prepares bar for operation i.e. clean glasses, ashtrays and check the tables in the sitting area that are clean and change ashtrays.
- Pays extra attention to VIP guests and guests with disabilities. All guests must be treated with friendliness, professionalism, smile and correct manners.
- Must know the correct lost and found procedure of the hotel.
- Must always work with high standard of hygiene and respect the equipment provided from the hotel.
- Must always show respect to guests, colleagues and management
- Must be very careful with money handling
- To be well presented and always with clean uniform
- Must always follow the weekly schedule prepared and to be on time at work
- And other duties that may be assigned by the supervisor

Requirements:

- Proven work experience as bartender/barmaid
- Very Good Knowledge of English language
- Ability to develop constructive working and interpersonal relationship with colleagues and customers
- Problem solving and decision making skills
- Service orientation and organizational skills
- Hand on experience with cash register and any ordering informational system
- Active listening and effective communication competences
- Good physical condition
- High school diploma; food safety training will be considered a plus

Position: Bar waiter /waitress

Responsibilities:

- Taking orders and serving guests
- Keeping the area clean and tidy
- Serve the guests with best manners
- Being smiley and friendly
- To have a very high standard of personal hygiene and appearance
- Helping the bartender with the preparation of the drinks when needed
- Taking care of the mise en place of the bar (glasses, stock of drinks and disposables)
- Reporting to the bartender or any other supervisor of any items missing or if there is any problem with guests
- To target the best satisfaction of our guests

Position: Life guard

Responsibilities:

- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency
- Provides emergency care and treatment as required until the arrival of emergency medical services
- Presents professional appearance and attitude at all times, and maintains a high standard of customer service
- Performs various maintenance duties as directed to maintain a clean and safe facility
- Prepares and maintains appropriate activity reports
- Perform miscellaneous job-related duties as assigned
- Supervise the use of other equipment when allocated to that duty (such as water slides)
- Maintains a safe, clean and sanitary pool area making sure that deck furniture in a clean and orderly fashion.
- Stacks and transports chairs and equipment to assigned areas when allocated to that duty.

Requirements:

- Valid Life Guard /CPR/First Aid certificates
- Previous experience considered a plus
- Ability to react calmly and effectively in emergency situations
- Skill in the application of lifeguarding surveillance and rescue techniques
- Knowledge of CPR and emergency medical procedures
- Ability to follow routine verbal and written instructions
- Knowledge of customer service standards and procedures
- Knowledge of English language

Position: Pool boy

Responsibilities:

- Follows procedures to open and close the pool each day. Attaches and detaches net over the pool (when applicable)
- Maintains a safe, clean and sanitary pool area
- Maintains deck furniture in a clean and orderly fashion. Stacks chairs and transports to assigned areas
- Exchanges towels for guests accordingly to the Pool Towel Exchange Policy. Folds and transports towels for the spa area, when applicable
- Notifies management of any malfunctions or safety and security issues. Reports maintenance related issues
- Assist the food service personnel in the collection of soiled glasses, china, cutlery etc. throughout the area. Transports to designated collection areas
- Empties and cleans waste-baskets and ash trays and transports trash to disposal area
- Follows hotel's cleaning schedules to ensure periodic deep cleaning of the pool and Jacuzzis
- Attends meetings, training activities, courses and all other work-related activities as required
- Performs any other job-related duties as required by the supervisor or manager

Requirements:

- Completion of basic education equivalency is required
- One year previous experience in similar position in 4 or 5 star hotel with an emphasis on maintaining the pool area in a clean and orderly condition will be considered in plus
- Knowledge of proper cleaning techniques, requirements and use of equipment
- Knowledge of proper chemical handling
- Ability to communicate on English

Position: Chambermaid

Responsibilities:

- Clean and tidy areas to the hotel's standard within time limits. In this respect the duties in guest rooms and public areas include: dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom, cleaning etc.
- Deliver excellent customer service
- Maintain equipment in good condition
- Report on any shortages, damages or security issues
- Handle guests complaints/requests and inform others when required
- Check stocking levels of all consumables
- Comply with health and safety regulation and act in line with company policies and licensing laws
- And other duties that may be assigned by the supervisor

Requirements:

- Proven working experience in relevant field
- Ability to work independently and remain motivated
- Professionalism along with speed and attention to details
- Basic knowledge of English language

Position: Cook Assistant

Responsibilities:

- Responsible to supply assigned work station with all needed products and culinary equipment for prompt production
- Prepares all the prep work for soups, sauces, salads or bread crumbs, grated cheese, chops vegetables, clarifies butter, peels onions etc
- Stores all food in refrigerated boxes including covers, labels and dates, using the proper containers to protect against waste and spoilage
- Maintains area in a clean condition at all times
- Uses as directed frying pans, woks etc..

Requirements:

- Knowledge of fundamentals of cooking
- knowledge of accepted standards of sanitation
- Basic knowledge of operation all kitchen equipment i.e., stoves, ovens, broilers, slicers, steamers, kettles, etc
- Basic mathematical skills necessary to understand recipes, measurements, and portion sizes
- Basic knowledge of English
- Ability to grasp, lift and carry, or otherwise, move (rotate) goods on a continuous schedule
- Ability to perform duties within extreme temperature ranges.
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Position: Kitchen cleaner

Responsibilities:

- Washes pots, pans and other cooking utensils
- Sweep and mops kitchen floors
- Cleans garbage cans and waste barrels
- Empties worktables, walls and refrigerators
- Operating dishwashing machine
- Launders rags and aprons as needed
- And other duties that may be assigned by the supervisor

Requirements:

- Hard working, able bodied
- Knowledge of accepted standards of sanitation
- Basic knowledge of English language
- Ability to work in confined spaces
- Ability to perform duties within extreme temperature ranges
- Sufficient manual dexterity of hand in order to load and unload the dishwasher, handle all sorts of kitchen equipment, knives, slicing blades, etc.